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COMPANY WITH  
INTEGRATED MANAGEMENT SYSTEM  
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**NORTH WESTERN REGIONAL WASTEWATER PROJECT  
(EXECUTION OF WASTE WATER TREATMENT PLANT NOVO SELO NA DRAVI AND CONNECTION  
TO THE NEW SEWERAGE SYSTEM)  
EV-V-05/2014**

**Site Visit and Information / Clarification Meeting – 24/06/2014**

**INTRODUCTION:**

Međimurske vode d.o.o. Čakovec, Matice hrvatske 10, HR – 40000 Čakovec is a limited liability company jointly owned by the County of Međimurje and 24 municipalities in the County of Međimurje.

The company is a regional operator and provider of the water and wastewater services in the County of Međimurje. Međimurske vode d.o.o. Čakovec intends using the proceeds of a loan from the European Bank for Reconstruction and Development (EBRD) for North Western Regional Waste Water Project.

The project covers the construction of the waste water treatment plant Novo Selo na Dravi. This would be a separate waste water treatment plant, disconnected from the existing Čakovec plant.

The Site Visit and Clarification Meeting were organized to visit and inspect the site of the works and its surroundings for the purpose of assessing expense and risk factors necessary for the preparation of tenders and signing of the contract for construction of the waste water treatment plant Novo Selo na Dravi.

**SITE VISIT:**

The Site Visit for the abovementioned Project was a one day event. The Site Visit commenced at 10.00hrs on 24th June 2014. The gathering was organized at the premises of Međimurske vode Čakovec. The Site Visit was organized to enable interested parties a visit to the future construction site that is related to the implementation of the construction works for the waste water treatment plant Novo Selo na Dravi.

Mr Ban, as the representative of the Investor Međimurske vode d.o.o., welcomed the attendees and informed them that the language of the procedure and of all written communication is English. All attendees agreed that the oral procedure in the Meeting and the Site Visit was conducted in Croatian. It was noted that the envisaged WWTP will serve four (4) settlements of the population equivalent (PE) of 5,000 and that the SBR technology of biological treatment is envisaged for the plant.

After signing the List of Participants (enclosed to this document) the attendees were informed about all important organizational aspects of the Site Visit.

At 10,20 hrs, the participants and representatives of Međimurske vode started the visit to the site of the future waste water treatment plant Novo Selo na Dravi. They arrived on the site in Novo Selo na Dravi at 10,40 hrs.

At the location of the prospective WWTP Novo Selo na Dravi, Mr Ban briefly described the construction project of the WWTP, showed the access road to the plant and the layout plan of the plot where the future plant will be located. It was revised that it is the plant of 5,000 PE for which the trial period of six (6) months is envisaged. Considering the size of the plant, the attendees were informed that it is more profitable to transport the sludge to the final thickening to the central WWTP in Čakovec. When the construction of the WWTP Novo Selo na Dravi is finished, it is envisaged that the sewerage system for four (4) settlements (Totovec, Šandorovec, Novo Selo na Dravi, Kuršanec) will be finished and connection to the new system will be possible for the users.

The Site Visit finished at 11,00 hrs and the participants were asked to provide questions they might have in the written form and hand them over to representatives of Međimurske vode d.o.o.

## **CLARIFICATION MEETING:**

The Clarification Meeting commenced at 11,20 hrs at the premises of Međimurske vode d.o.o.

The attendees were asked to prepare and submit their questions in the written form and they will receive official answers in the written form. It was noted that the questions must be submitted in English which is the official language of the communication in this Project and must be submitted within the stated deadline in accordance with EBRD rules. The official Minutes of the Meeting and Site Visit shall be submitted to all attendees, and the Minutes of the Meeting shall also be published on the official web site of Međimurske vode d.o.o. (the Investor).

In the meeting following the Site Visit, the following questions were raised:

### Question 1

Are the costs of power connection an integral part of the Tender documentation?

Answer

This will be answered through official question and answers document.

### Question 2

Can we obtain the geomechanical elaborate and in which form?

Answer

The Investor shall submit the geomechanical elaborate together with the record of groundwater levels in the digital form.

### Question 3

The future Contractor is obliged to supply equipment for the laboratory in the WWTP, but the specification of the equipment is not stated – can the laboratory equipment be specified by the Investor?

Answer

This will be answered through official question and answers document.

### Question 4

In one part of the Tender documentation, aeration mixers with guides are stated, and in the other part submersible mechanical mixers are stated which sounds contradictory. Can the Investor precisely state what this is about?

Answer

This will be answered through official question and answers document.

### Question 5

The Investor is obliged to provide water supply connection for the construction site the price of which is paid by the Contractor, but the exact price of the connection is not stated.

Answer

There is no extra fee that should be paid by the Contractor who will pay the price of the connection itself and the water consumption at the construction site.

### Question 6

Which costs are envisaged for the transport of the sludge?

Answer

The transport of the sludge for final thickening to the central WWTP in Čakovec is envisaged which includes the transport and taking over (loading) costs.

### Question 7

Should the video surveillance for the WWTP be included in the Offer?

Answer

Yes, the video surveillance for the WWTP should be envisaged and included in the Offer.

The Clarification Meeting was closed at 11,30 hrs.